

Minutes of the FVCA Governance Committee Meeting
September 14, 2021

1. The Co-chair called the meeting to order on September 14, 2021 at 1:00pm. The meeting was held virtually via Zoom
2. Committee members in attendance were Patti Audet, Co-chair, Jill Dempsey, Co-chair, and Brenda Norton. Owner, Sharon Heydet was in attendance.
3. The meeting minutes from August 10, 2021 had been drafted and dispersed for review and agreement after the August meeting so there were no minutes to review or approve
4. Radon Ballot Update
 - a. As of today, 93 ballots returned
 - b. We need 2 volunteers to validate the ballot counts on Wed, Sep 22 at 1pm
 - c. Sharon Heydet in attendance volunteered
 - d. Patti suggested David Williams and will reach out to him
 - e. Two alternates suggested were Elsie Neal and Ursula Kleinpeter
5. Schedule C amendment update
 - a. Harker Lepore sent a letter to all owners on September 8, 2021 with the results of the ballot.
 - b. No further action by the board and/or governance committee needed at this time
6. Apartment Definition
 - a. Brenda evaluated RCW 64.32.10 which includes exterior windows, including doors as Association responsibility.
 - b. When the new windows and sliding doors were installed during the construction update, the Barrington units who have man doors were not updated. The seals on these doors are deteriorating and the dual pane is no longer sealed.
 - c. Ask the project committee to evaluate for options as a 2021 project or 2022 budgeted item – added to BOD workshop agenda
7. Dryer vent and fireplace flue cleaning – owner certification expires 9/10/2021
 - a. Add this item to the board workshop agenda for discussion
8. CC&R, Bylaws and R&R update – It's time to pick up where we left off and resurrect the governing documents projects to move them across the finish line.
 - a. Patti transferring original PDF version into a Word version. Brenda will assist with the validation
 - b. Will finalize the add-in list from Brenda
 - c. The governance committee will review feedback from HL review and incorporate any suggested changes; committee to review all governance committee and BOD meeting minutes for any suggested changes as well
 - d. The governance committee will align all three documents
 - e. Finalize all three documents and submit to BOD for review by Jan 15, 2022
 - f. After BOD review submit to HL for update by Jan 31, 2022
 - g. Once version 1 comes back from HL, governance committee prepare owners packet for distribution that would include a ballot; BOD to determine ballot return date
 - h. Hold a town hall meeting to review updates and questions
9. Open Forum

- a. Sharing for awareness only; the BOD is receiving email requests and comments from several of the 2021 gardeners to retain the plot used in 2021 and limit any new gardeners to remaining spots. The BOD responded accordingly.
- b. Brenda shared that she is in the process of obtaining information from two different recycle companies. One picks up more items than the others and is very transparent in where the items go after pickup. She will reach out to Art Lessard to share her findings.
- c. Sharon Heydet wanted to discuss the suggestion that she made via email to the BOD regarding current gardeners keeping their 2021 plots for 2022; was this a final decision from the BOD. Patti responded that the BOD communicated before the response was sent out so that they were in unison. Sharon asked that the lottery be held early in 2022. Patti responded that the lottery could be held prior to April 15, 2022 but that the BOD would decide on a date and that decision will most likely not be addressed until after Jan 1, 2022.

10. Meeting adjourned at 1:40pm