

Minutes of the FVCA Governance Committee Meeting  
October 12, 2021

1. The Co-chair called the meeting to order on October 12, 2021 at 1:01pm. The meeting was held virtually via Zoom
2. Committee members in attendance were Patti Audet, Co-chair, Jill Dempsey, Co-chair, and Brenda Norton.
3. The meeting minutes from September 14, 2021 had been drafted and dispersed for review and agreement after the September meeting so there were no minutes to review or approve
4. Budget ballot count
  - a. Date and time of count set for Nov 1 at 10am at the clubhouse
  - b. 2 inspectors of election – volunteers to be requested at town hall meeting on October 14, 2021
  - c. Review of tally spreadsheet and process
  - d. Discussion on quorum requirements and ratification percentages
5. Small claims litigation update
  - a. Pretrial hearing was on October 11 at 9am via zoom meeting
  - b. Defendants and plaintiffs required to attend mediation meeting which has been set for Nov 3 2021 at 3pm
  - c. Mediator does not decide anything; they are only there to assist in working out a solution. If unable to resolve at mitigation we move on to trial by judge.
6. Dryer vent and fireplace cleaning
  - a. This was brought up at a BOD workshop but didn't go anywhere
  - b. Brenda made a motion that the BOD reaches out to KPS to coordinate the activities, negotiate discounts, and tracks participation. Jill seconded. Motion passed
  - c. Owners should be responsible for paying vendor directly.
7. CC&R, Bylaws and R&R update
  - a. CC&R are typed in Word except Sch A, B and D which will remain unchanged
  - b. Brenda mentioned that this will be a restatement
  - c. Patti starting to work on matrix for CC&R and will share contents with committee at November meeting.
  - d. Brenda to start typing Bylaws in Word
  - e. Patti found an electronic version of the Rules and Regs
  - f. Brenda suggested that we add dryer vent and fireplace cleaning to the updated rules and regs
  - g. Jill suggested that we add all the known rules to the rules & regs document, i.e. flooring rule, garden rules, etc.
  - h. Patti to get copies of all amendments not currently on website to Jill for upload.
8. Open Forum – no items
9. Meeting adjourned at 1:42 pm